Calgary Board of Education

Bayside School

School Digital Citizenship Plan 2025-2026

Relevant contextual information about your school and School Development Plan:
- We are a K-5 school in the community of Auburn Bay.
- We are an overflow school for the community of Mahogany.
- Our students have had a diverse range of technology at home and in prior learning.

Relevant evidence and data that informs your Digital Citizenship Plan:
- As early learners, many of our students are new to using digital tools for learning.
- Our Kindergarten and Grade 1 students utilize iPads for learning and our Grades 2-5 utilize both Chromebooks and iPads for learning.
- As our recent growth in enrolment has brought new learners and staff together, we continue to build relationships with all stakeholders on all aspects of technology and digital citizenship.

School Digital Citizenship Plan						Progress		
Long Term Goal	**Competency**	**Short Term Goals**	**Outcomes**	**Activities & Resources**	**Measures**	**November**	**January**	**June**
Learners will understand the importance of protecting personal information online.	**Safe** I know how to protect my personal information online	Students will understand the characteristics of a strong password, why it is important to have one, and the importance of keeping their passwords/phrases secure and private.	Students will create a unique password/phrase to access CBE technology and keep their password/phrase private.	Bayside Admirable Use Policy Lessons on password/phrase creation. Follow the new password criteria. Teachers will create access cards with Student # and Google email access (password/phrase not included) Techsperts (Grade 3-5 students) can work with teachers to build student capacity Students will learn how to reset passwords/phrases using the Student Account Tool Calgary Police Service session on Cyber-Safety session for parents/staff (topics: online gaming, social media)	All students in the school will have a unique, secure password/phrase to access CBE technology All students will keep their password/phrase private and know how to reset their passwords, as needed			

		Students will understand the importance of having consent to take/use digital images (including themselves others)	Students will only use images of themselves and others if they have consent/permission.	Bayside Admirable Use Policy CBE Media Release Forms Techsperts (Grade 3-5 students) can model what is expected when taking digital images. Teachers will be mindful of parental consent (Media Release) and student consent/permission when images are shared using approved digital tools such as Instagram. Calgary Police Service session on Cyber-Safety session for parents/staff (topics: online gaming, social media) Teachers will refer to the Software Asset Management (SAM) tool to only use approved apps.				

Long Term Goal	Competency	Short Term Goals	Outcomes	Activities & Resources	Measures	November	January	June
Learners will develop skills using digital tools to support and enhance learning	**Involved** I leverage digital tools to learn, express my creativity and collaborate with others	Students will use Google tools to support and enhance their learning	Students will understand how to use Google tools and make decisions on which tools will suit their learning needs	Teachers will familiarize themselves with the features of Google tools Staff develop shared lesson ideas to explicitly teach how to navigate Google tools Techsperts teaching team will train/model techsperts on certain parts of Google tools so they can support other students (ex: Read & Write) Teachers will design tasks that incorporate Google tools	Students feel confident in trying Google tools for learning Increase in student use of Google tools to demonstrate their learning Greater student confidence and autonomy in using Google technology tools			

					Increase in student advocacy for technology that aligns with the task and learning needs			
		Students will use iPad apps and web tools (such as Epic, Explain Everything, Camera/iMovie, and math tools) to support and enhance their learning	Students will understand how to use Google tools and make decisions on which tools will suit their learning needs	Teachers will familiarize themselves with the apps available on student iPads Teachers will select new apps for learning on SAM (Software Asset Management) Staff engage in conversations and professional learning around iPad apps, existing successes, and future potential use in classrooms Techspert teaching team will train/model techsperts on using different apps so they can support other students (ex: Explain Everything, IMovie) Teachers will design tasks that incorporate new and existing technology apps	Students feel confident in trying different apps for learning Increase in student use of iPad apps to demonstrate their learning Greater student confidence and autonomy in iPad apps Increase in student advocacy for technology that aligns with the task and learning needs			
Long Term Goal	**Competency**	**Short Term Goals**	**Outcomes**	**Activities & Resources**	**Measures**	**November**	**January**	**June**
Learners will be responsible and respectful for technology and their actions using digital tools for learning.	**Responsible** I understand how to make responsible decisions in the digital economy	Students will understand the importance of keeping care of technology	Technology will remain in good condition and ready for learning	Bayside Admirable Use policy Teacher-led discussions about responsibility with technology School-wide expectations around technology (avoid using Chromebooks on the floor)	Students will maintain responsibility for and towards technology Fewer damaged devices			

	Respectful I am respectful and inclusive in my words and actions			Techsperts in each class to assist with responsible use of technology Techsperts will highlight responsible use of technology onto the Bayside slides.				
		Students understand that their online actions reflect who they are online and offline Students can identify positive and negative representation	Students interact safely and respectfully online and have a clear understanding of what a safe and respectful online presence is.	Bayside Admirable Use policy Teacher-created set of expectations for safe and respectful online behaviour Bayside staff will create a shared understanding of what expectations are and how to best support student understanding of those expectations	Students engage in online learning with respect and positive representation Students identify that they feel safe and a sense of belonging at Bayside School			

Next Steps & Focuses for the Coming School Year
- Host the Calgary Police Service for a Cyber-Safety with the school community and school staff.